

# Oregon Bluegrass Association



## **Minutes of the Special Meeting of the Board**

Held Tuesday February 11, 2014 at the residence of Marlene Smith

At the last meeting, President Colby Buswell called for our monthly meeting of the Officers & Board Members to be held at the residence of Marlene Smith during the second week of February.

The meeting was called to order by Chris Palmer at 7:41 PM. Ron Preston took the minutes. Marlene was thanked for hosting the meeting.

### **Officers, Directors and Members attending:**

Colby Buswell (current President) via Tel-Com, Dave Hausner (current Treasurer), Ron Preston (Secretary), Cleve Friedman, Chris Palmer (future President), Chuck Palmer (Membership Director), John McCoy (future Treasurer), Christine Weinmeister (Express Committee), Marlene Smith, Ian Joel, Pat Connell, Linda Leavitt, and Tony McCormick (future Vice President).

### **Treasurer's Report:**

Dave Hausner (outgoing Treasurer) reported that we currently have \$10,465.72 in the account. We also have \$1,700 in the Pay-Pal account.

As to the transfer of the Treasurer's accounting records and bank accounts (Umpqua & PayPal) to John McCoy (incoming Treasurer), we were advised that the account signature cards need to be changed, PayPal needs updated, and John needs to upgrade his Q-books accounting software.

- After a **motion** by Tony, seconded by Dave and a unanimous vote, it was;  
**Resolved** to add Chris Palmer and John McCoy as account signers, **remove** Dave Hausner and Josh Cole.
- It was also resolved to change the PayPal email authorization to Treasurer@oregonbluegrass.org, and budget \$199 for Quickbooks accounting software.

### **Secretary's Report:**

Ron provided the new and old corporate books for inspection by the board and advised that the records are up to date except for some missing minutes. He asked the board to forward any minutes they may have. Colby said he should have any missing minutes necessary and will forward.

- After a **motion** duly made by Chris Palmer and seconded by Tony McCormick and by unanimous vote, the minutes of the January monthly board meeting were approved.

### **Annual Meeting Discussion:**

This year's meeting will be a one day event, Sunday April 6<sup>th</sup>, at the Velo Cult Bike Shop & Tavern on NE 42<sup>nd</sup> St., Portland, OR. There was a discussion about attendance (estimate set @ 90 folks) for catering service, printing flyers, reach-out for door & raffle prizes and special retiring officer recognition. We also plan to do a pledge drive through KBOO Radio and provide a free hat, shirt and membership. After a **motion** by Tony, seconded by Marlene and a unanimous vote, it was;

**Resolved** To budget \$1,200 for event catering and related expenses, chair rental, etc.

## **Old Business:**

**Membership** – The board was advised that Tony now has the access information to reset the “A Member” software. Matt is working with Tony and Chuck Palmer on getting the database working on the website in order to better track band and member renewals. We were also advised that nearly 400 lapsed memberships can now be contacted for renewal.

**Publicizing:** Chris Palmer provided a sample member enrollment form and asked for improvement ideas.

**Jams:** Marlene advised that 17 folks attended the Murphy Henry Banjo workshop event and that 2 memberships were also received. She advises that we should repeat it next year, or sooner.

**Merchandising:** Postage rates on the website need to reflect a \$3 per unit charge. The need for 2 new banners was also discussed and that the merchandise committee setup and product storage will be addressed at the upcoming retreat workshop in Gearhart, 3/28-30. After a **motion** by Marlene, seconded by Tony, and a unanimous vote, it was;

**Resolved** To budget \$80 for Chris Palmer/Tony McCormick to produce 2 new banners, and have Tony add the new shipping rate to the merchandise section of the web page.

## **New Business:**

**Express:** Christine advised that she needs help dealing with calendar issues related to Band events, and jams. It was suggested that an “Express” button be placed at the top of the Home Page on the web. Tony, and Pat advised that they along with Michelle and Chris Knight would try to help out with this.

**Library:** John was unable to attend but Christine advised that he now has all the needed equipment and hard copies to proceed with scanning.

**Board Nominations:** There was a brief discussion about putting the list of directors, and proposed officers on the web before the April vote. Finalists are; Chris Palmer–President, Tony McCormick–VP, Ron Preston–Secretary, John McCoy–Treasurer, Christine Weinmeister & John Prunty–Express Editor & publication Director, Pat Connell–Advertising Director, Michelle Traver–Development Director, and possibly Linda Leavitt–Volunteer Director. More discussion will be held at the March retreat.

**Eastside Show:** Ron and Pat agreed to run the merchandise booth this weekend.

**Taborgrass:** Linda advised that she would attend the Feb. 23 event as the OBA representative.

**Wintergrass:** Tony McCormick will coordinate the needs for Wintergrass, along with, Randy Black, Chris Knight and the Chris and Chuch Palmer. After a **motion** by Colby, seconded by Tony, and a unanimous vote, it was;

**Resolved** To budget \$2,500 for hotel suite and related expenses

**Pickers Fest 2014:** Proceed with reserving 40 sites at L.L. Stub State Park for the September 12-14 weekend. After a **motion** by Ian, seconded by Pat and a unanimous vote, it was;

**Resolved** To budget \$320 for the deposit on the campground rental of 2 cabins, meeting halls and 40 tent/RV spaces.

Meeting adjourned at 9:39pm. Our next monthly meeting will be on Tuesday March 11, at Marlene’s.