Minutes of the Oregon Bluegrass Association
Special Meeting of the Board
Held at The Caldera House, 6031 SE Stark Street, Portland, OR 97215

On March 8th , 2013, President Colby Buswell called for a special meeting of the Officers & Board Members to be held at the above location on March 12th at 7:30 PM.

Officers, Directors and Members attending:

Colby Buswell, Patty Spencer, Dave Hausner, Ron Preston, Marlene Smith, Ian Joel, Cleve Friedman, Matt Snook, Michelle Traver, Pat Connell, John Prunty, Sarah Ells, and Mary Jo Turner and Linda Leavitt

Meeting called to order & chaired by President Colby Buswell at 7:41 PM., Ron Preston took the minutes.

Treasurer's Report: Dave Hausner reported that the currently available account balance is $3,177.29, and that an additional $1,100 from the Winter-grass is waiting deposit. Also, a payment of $500 will soon be made to sponsor Chicks Kids.

Secretary's Report: The previous minutes from the February 12th special meeting were reviewed and after having the draft revised, it was;

> **RESOLVED:** By a motion duly made by Ian & Seconded by Marlene, and by unanimous vote of the directors, the amended minutes of the February special meeting were approved.

Linda Leavitt was welcomed to the board as a new director who will assist Marlene with volunteer activities. She also agreed to find a volunteer to assist Dave with the Quick Books Program.

Old Business:

Membership: Matt advised that the member database can be accessed via the website with use of a password. He agreed to provide it to Marlene, Linda and Sarah for volunteer activities.

Bluegrass Express**:** John advised that a description for the "Membership Director" is needed, & Patty advised she would provide it. Pat Connell started a discussion about having a much more robust calendar. Colby expressed concern over the calendar sending folks to other sites, and suggested maybe splitting it, one for local events-jams and another for everything else. It was agreed to add this to future discussions, and possibly form a committee for dealing with Express related issues. New issue will have 36 pages, including 16 pages of adds.

Winter Grass Festival: Colby advised income was similar to last year at $1,100, and that maybe there was too much showcasing. He suggested that next year we do more planning earlier.

Merchandising: Cleve provided a bunch of men and women's shirt designs for review. After discussion, Colby agreed to review what we've done in the past, numbers and styles vs sales, and check with the folks who do the shirts for the annual Pickathon for style options mainly for the ladies. It was agreed that the members of the merchandise committee have their first meet next Tuesday, the 19th at 8pm, at the Broadway Grill, near NE 17th & Broadway.

New Business:

Local Jam Volunteers: Need to run a table at Eastside Bluegrass this weekend. Ron & Michelle agreed to do it. Also need someone to do it at the April show on the 20th.

Director Positions: Colby advised that folks identified as "Members at Large" are or should be directors of the corporation. Since the current by-laws allow for a maximum of 15 directors, it was;

RESOLVED: By a motion duly made by Pat & seconded by Mary Jo, and by unanimous vote of the directors, it was agreed to amend the current by-laws to allow for a maximum of 30 directors.

Ron advised he would draft an amendment for approval at the next meeting in April.

Website Upgrade: Colby recommended we start looking at how and what we want for the site. Maybe form a committee to come up with a plan. After a discussion, it was agreed that we wait for the outcome of the grant applications before proceeding. Ron agreed to send Tony the updated the description for the "Publicist" position.

April General Meeting: Colby advised that an agenda is needed. Ron advised he would get a draft one together soon.

Board Members: Patty put forth a proposal, that we develop a sort of operating manual for the association that defines the role (job description) of each board position, and a "Personal Bio" of each person's attributes both musically and professionally. Ken Cartwright advised that he may have a document of job descriptions that was put together sometime in the past for prospective new folks. He will dig through his records and advise.

Grants: Michelle reported that an announcement about the Oregon Arts Commission Arts Recognition awards will be made very soon. The $1000 grant would be used to update our website. She recommended that we apply to the Regional Arts and Culture Council Professional Development grant next month regardless of the outcome of the OAC grant.

Meeting was adjourned by Colby at 9:35 PM.

APPROVED

OBA Corporate Seal